

MLS Listing Exclusion Form

***By submitting this form, your property will NOT be publicly marketed or listed on the MLS and exposed to 16,000+ Utah real estate agents and their clients**

Property Address: _____

Seller[s] Name: _____

Listing Contract Date: _____ Listing Expiration Date: _____

Listing Agent Name: _____ Listing Office ID: _____

This form should be used if one of the following applies:

- The listing is an *Exclusive Office Listing*, which is a listing that, pursuant to the instructions of the seller, is not publicly marketed, not submitted to the UtahRealEstate.com Multiple Listing Service (“MLS”), and only marketed directly between the listing broker and agents within that broker’s offices.
- The seller has instructed the listing broker to temporarily withhold the listed property from being submitted to the MLS because the listing is currently not ready to be publicly marketed AND is temporarily not available for showings.

Seller’s Instructions to Listing Agent and Listing Broker: The undersigned seller[s] hereby instruct the listing broker and listing agent as follows (select one):

- Do not submit the property to the MLS until _____ (insert date).
- Do not submit the property to the MLS until the listing is publicly marketed.
- Do not submit the property to the MLS while the listing agreement for the property is in effect.

Seller’s Acknowledgements: The undersigned seller[s] hereby acknowledges and understands that, unless the property is submitted to the MLS, the following will apply:

- The property is prohibited from being publicly marketed or advertised in any way. This means that your property cannot have a “For Sale” sign on the premises, the property cannot be advertised on any public website, and no marketing emails or flyers can be distributed to the public advertising the property.
- The property will not be listed on the MLS, which is a network of 16,000+ Utah real estate professionals and their buyer clients, which may result in your property having reduced exposure to potential buyers.

Please note that if any public marketing occurs while this property is excluded from the MLS, your listing broker/agent will be required to place the property into the MLS database within one (1) business day of said marketing event.

*Seller Signature: _____ Date: _____
 *Seller Signature: _____ Date: _____
 Authorized Seller’s Agent or Broker Signature: _____ Date: _____

Please email the completed form to memberservices@utahrealestate.com
 This form must be submitted to the MLS within five (5) business days after the listing agreement has been signed by the seller.